



Aberdeen Football Club Job Description

Name:	
Job title:	Women's Team Assistant Manager
Line Manager:	Women's Team Manager
Line Manager for:	N/A
Date Started:	
Overall Purpose of Job:	
Assisting the Women's Team Manager in developing and coaching of players in the Aberdeen Women's squad, reflecting the coaching philosophy of Aberdeen Football Club.	
Main Responsibilities/Description of Duties:	
<ul style="list-style-type: none">• Provide a high standard coaching to Aberdeen Women's squad, educating them in the 'Aberdeen FC Way'• To ensure that all players adhere the Players Code of Conduct and show a high level of respect and discipline• To adhere to the Coaches Code of Conduct• To complete two progress reports on Sports Office at the mid stage and end of the season• To be available to provide feedback to players throughout the season regarding their performance• To be aware of and comply with the Aberdeen Football Club Social Media Policy• To assist the Women's Team Manager to complete coaching content and match statistics on to Sports Office on a weekly basis throughout the season• Complete CPD (Continuous Professional Development) to maintain coaching qualifications• To attend coach in service days as instructed by Head of Academy Coaching• To develop the players in a healthy lifestyle, diet, drug awareness, education• To take the necessary action if they have reasonable cause to suspect or believe a young person is being abused and to follow the guidelines in the Child Protection Policy to ensure all reasonable steps have been taken to minimise risk• To attend Sports First Aid or Child Protection courses as required• To attend the monthly coaches meetings or additional training nights as instructed by the Head of Academy Coaching• To assess trialists at both training and games and feedback to the Women's Team Manager.• To assist with sport science input where required at training sessions.• To attend tournaments and trips when requested by the club.• To ensure that team lines are completed in a timely manner and in line with SPFL timeframes on matchdays.• Utilise the HUDL platform to carry out team and player analysis, and utilise footage and data to present to players as individuals and as part of a team	
<p><i>Please note that this job description is not designed to cover a comprehensive list of activities, duties or responsibilities that are required of the employee for this role. The duties and responsibilities may change within reason at any time with or without notice to suit the needs of the Club.</i></p>	



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Person Specification: Experience/Qualifications/Training/Personal Qualities	
Essential: <ul style="list-style-type: none">• UEFA B Licence• A valid driving licence• A minimum of 2 years coaching experience• Sports First Aid Qualification.• High level of communication skills, both orally and written• Personable and enthusiastic with a strong work ethic• Good team player who can work on own initiative.• Competent I.T Skills• Working within a multidisciplinary team to assist with player and team performance• Willingness to work weekends and in the evening• Desire to be ambassador for AFC in public role• Sensitive to the needs of young players, parents/guardians and parent clubs• PVG check undertaken	Desirable: <ul style="list-style-type: none">• UEFA A Licence• Previous coaching experience working within Women's Football• Previous Child Protection training• Use of Sports Office and HUDL online platforms
Signed by Employee:	Signed by Line Manager:
Date:	Date: