



Aberdeen Football Club Job Description

Name:	
Job title:	Head of Medical
Line Manager:	Head of Performance
Line Manager for:	First Team Rehabilitation Physiotherapist Academy Physiotherapists
Date Started:	
Overall Purpose of Job:	
To lead, develop and manage a best-in-class medical department to both professional and Youth Academy squads as a key function of the wider Medical and Sports Science department.	
Main Responsibilities/Description of Duties:	
<ul style="list-style-type: none">• Responsible for overseeing the day-to-day player medical care of all first team squad players with supporting medical staff.• Responsible for ensuring all injured players are being effectively treated and rehabilitated to the highest of standards.• Responsible for ensuring all uninjured squad players are provided with appropriate readiness to train treatments, prehab and rehab strategies.• Responsible for the assessment and diagnosis of injury/ issue and/or arranging for full diagnosis with organisation of external medical appointments and investigations.• Line manage and lead the clinical supervision of all full-time medical staff and be a clinical lead for all academy medical services.• To co-ordinate formal medical department meetings on a weekly and monthly basis to address the physical preparation, treatment and rehabilitation of players and other medical matters.• Manage staff timetables/scheduling to ensure effective 7-day working week (where appropriate) for player care.• To undertake an annual assessment of the performance of the medical department operation.• To ensure appropriate medical/physiotherapy cover at all First Team, Development Squad and Academy (where applicable) training sessions and matches.• Provide a comprehensive electronic medical records system for the confidential storage and maintenance of contemporary, legible and appropriate medical records accessible by relevant members of the Medical Team (The Football Squad).• Maintain excellent communication between the medical department and all other relevant football departments and staff including coaching and management, Sports Science, Head of Performance and the Director of Football.• Oversee the delivery of medical preseason testing and screening with the support of other members of the Medical & Sports Science department.• Alongside club doctors, arrange and undertake appropriate medical examinations for both senior and academy players. This will include pre-signing Medicals (with appropriate liaison with additional staff), annual checks and additional investigations, such as blood tests and cardiovascular screening etc., as determined by SFA/SPFL/UEFA/FIFA regulations.• To maintain a knowledge of Medical Criteria within the Club Licensing process at Senior and Youth Academy level.• Co-ordinate/provide medical education to club players e.g. doping matters, injury mitigation strategies etc.• Ensure all medical staff attend the necessary courses for their training and development in Sports Medicine and are up to date regarding latest medical practices.	



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- Ensure all CPD requirements for members of the medical department are undertaken as required on an annual basis and all training & funding agreed in advance.
- Ensure that any individual CPD/learning which is agreed as a part of an individual staff development plan or is required to maintain or achieve a professional qualification in line with club objectives is completed on an annual basis.
- To lead the production and maintenance of emergency action plans and department procedure documents with the support of club doctors and senior physiotherapists.
- Execute additional tasks as required to meet the changing priorities of the Medical and Sports Science department.
- At all times observe all AFC Safeguarding & Welfare policies, undertaking annual training as required.
- At all times, advocate and practice the Club's established culture of professionalism, maintaining standards and discipline, and promoting all aspects of the AFC Personality.

Person Specification: Experience/Qualifications/Training/Personal Qualities

Essential:

Qualifications

- BSc (Hons) Physiotherapy
- HCPC and CSP registrations
- Sports Promote/ATMMiF qualification, Pitchside Skills (or equivalent).

Experience & Knowledge

- At least five years' experience of working in an elite Football environment
- At least three years' experience of leading a department of medical staff
- Extensive experience of designing and implementing programmes of preventive medical care
- Extensive experience working in a multidisciplinary environment, incorporating all aspects of football medicine and science
- Experience operating on athlete development software (The Football Squad).

Skills

- Excellent interpersonal skills and relationship management
- Able to communicate effectively (written and verbal) with players, staff and senior management
- Ability to work as part of a team and on own initiative
- Excellent IT and presentation skills
- Flexible in approach to the football working week
- Adaptable and innovative
- Dedicated to self-improvement and personal development
- An ability to inspire and lead individuals
- Focused on individual player development
- Able to provide personal coaching & mentoring
- Willing to support and promote the Club Philosophy.

Desirable:

Qualifications

- Further postgraduate study in a related field

Experience & Knowledge

- Knowledge of Sports and Football Science

Signed by Employee:

Signed by Line Manager:

Date:

Date: