



## Aberdeen Football Club Job Description

<b>Employee Name:</b>	
<b>Job Title:</b>	Junior Designer
<b>Line Manager:</b>	Graphic Designer
<b>Line Manager for:</b>	N/A
<b>Date Started:</b>	
<b>Overall Purpose of Job:</b>	
Assist in the execution of print and online creative projects originating from various departments within the Club, taking projects from brief to production.	
<b>Main Responsibilities/Description of Duties:</b>	
<ul style="list-style-type: none"><li>• Contribute to marketing projects and discussions, offering new ideas and creative input.</li><li>• Assist in managing multiple design projects concurrently, ensuring all deadlines are met.</li><li>• Interpret design briefs creatively, producing high-quality end products within cost and time constraints.</li><li>• Collaborate with colleagues and line managers to understand design requirements in terms of style, format, and timeline.</li><li>• Proficient in design software, such as Adobe InDesign, Illustrator, and Photoshop.</li><li>• Maintain and foster relationships with local and national suppliers.</li><li>• Research and obtain quotes for print, signage, and merchandise projects, ensuring the best value.</li><li>• Review artwork files for errors and proof-read before sending them for printing or online publishing.</li><li>• Collaborate with external photographers, coordinating photoshoots, assisting with props, and editing images as needed.</li><li>• Support the management and development of the design process at AFC.</li><li>• Ensure all staff and suppliers adhere to brand guidelines.</li></ul>	
<b>Experience/Qualifications/Training</b>	
<b>Essential:</b> <ul style="list-style-type: none"><li>• Proficiency in design software, such as Adobe Creative Suite (InDesign, Illustrator, Photoshop).</li></ul>	<b>Desirable:</b> <ul style="list-style-type: none"><li>• Knowledge of accessibility and inclusive design principles.</li></ul>

<ul style="list-style-type: none"> <li>• Basic knowledge of design principles, typography, and colour theory.</li> <li>• Ability to interpret design briefs and translate them into visually appealing concepts.</li> <li>• Ability to meet strict deadlines and work under pressure regularly.</li> <li>• Strong planning skills with meticulous attention to detail.</li> </ul>	
<b>Signed by Employee:</b>	<b>Signed by Line Manager:</b>
<b>Date:</b>	<b>Date:</b>